

**Rochelle Park Board of Education
Caucus Meeting– 6:30 P.M.
November 14, 2011**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Robert Verhasselt, Vice President	X	
Mr. Sam Allos	X	
Mrs. Teresa Cravello	X	
Mr. Jay Esposito	X	
Mrs. Maria Lauerman	X	
Mr. Mark Scully	X	
Mrs. Patricia Bilka, President	X	

Others Present:

- Fredrik Oberkehr, Superintendent/ Board Secretary
- John DiPaola Business Administrator
- Ellen Kobylarz, Board Recording Secretary-Board Secretary Pro Tem
- Cara Hurd, Principal

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and Our Town, in accordance with Chapter 231, P.L. 1975.

IV. Superintendent’s Report- Dr. Oberkehr reported the following:

- There will be a resolution on the agenda to approve several teacher workshops.
- Dr Oberkehr reported on the reports that were submitted to the State Department of Education during the months of October/November.
- School Violence Awareness Week was held the week of October 17th activities will be reported in the Principal’s Report.
- There will be a resolution to approve two Library volunteers as well as a resolution to approve two student volunteers
- There will be a resolution to approve field trips for the Tag students, one to the Teen Arts Festival in the spring and two trips during the month of December for Holiday concerts at a local nursing home and the RP Senior center.
- There will be a resolution to approve an out of district placement
- Dr. Oberkehr reported that four Midland School students have been accepted to the Bergen county Middle School Chorus.

- There will be a resolution to approve a contract with the Hackensack School District for tuition
- There will be a resolution to approve a new Memorandum of Agreement
- There will be a resolution to approve a job description for a Latch-Key Lead person

V. Principal's Report- Mrs. Hurd reported on the following:

- 1st Marking period ends on Wednesday November 9th. Report cards will be distributed on Friday November 18th.
- Students in grades 3-8 will be taking the Learnia pre-assessment during the month of November.
- Genesis Grade book will not be accessible for parents from November 9th to November 18th so that teachers can submit grades and report cards can be distributed.
- Officer Doug spoke with the Preschool-3rd grade students on Halloween Safety
- The PTA Halloween Dance took place on Friday October 28th
- PTA coordinated an assembly for anti-bullying on Thursday October 27th. All students's attended but were grouped age accordingly.
- PTA Holiday Sale will be November 17,18 & 21
- 6 students tried out the Bergen county Middle School Chorus and 4 were chosen. Mrs. Hurd congratulated the students and wished them the best of luck during their concert which will be held later this month (Jayanth Ambat, Yna Chung, Loriann Latko and Amanda Pappas)
- A positive office referral was received for Vraj Vyas a 7th grader who found \$10 in the hallway and returned it to the Main Office.
- Teacher workshop attendance was reported
- Discipline report- Detentions:8 Suspensions:1 Positive Office Referrals:1
- During the month of October Midland School observed a week of Respect, Fire Prevention Week, School Violence Awareness Week.
- Assemblywoman Wagner visited with the 4th & 8th Grade students as part of Legislator's Back to School Program
- Mix It Up at Lunch was held on Tuesday October 18th. This activity's goal was to have students sit with classmates other than their closest friends and make conversations and enjoy the company of others.
- Student Council held a fundraiser called Bag a Lunch, Help a Bunch, This fundraiser is run by an organization called Table to Table a food rescue program that helps serve the hungry in Bergen County. Midland raised \$555 and as a result was able to feed 5, 055 people.
- There were several attachments, Student of the week/month, November Calendars and the Nurse's report.
- Mrs. Hurd also reported on special dates coming up in November

VI. Business Administrator's Report- Mr. DePaola reported the following:

- Board Secretary Report June 2011
- Treasurer's Report June, 2011
- Approval of Comprehensive Maintenance Plan by the County
- Approval of Additional state Aid by the County
- Request for board approval to appropriate the balance of State Aid, \$18,858 to be used for maintenance (repair of Machinery, snow blower, lawn maintenance and snow plowing on this agenda)
- Audit Presentation
- Corrective action Plan from the Audit

VII. Reports – Committee Action Items- *Deferred to the Regular Meeting*

VIII. Items for Board Action - Resolutions (If needed)

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

IX. Other Business:

X. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mrs. Lauerman, seconded by Mr. Scully, to open public comment at 6:45 p.m.

Roll Call 7-0
Motion carried

None

Motion by Mr. Verhasselt, seconded by Mrs. Lauerman, to close public comment at 6:46 p.m.

Roll Call 7-0
Motion carried

XI Announcements

The next Caucus Meeting will be held on Monday, December 5, 2011, at 7:30 P.M. in the Media Center. The next Regular Meeting will be held on Monday, December 12, 2011, at 8:00 P.M. in the Media Center.

XII Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Contracts, Hackensack High School Tuition, Personnel.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mrs. Cravello, seconded by Mr. Allos, to open Executive Session at 6:48 p.m.

Roll Call 7-0
Motion carried

Motion by Mr. Esposito, seconded by Mr. Verhasselt, to close Executive Session at 7:58 p.m.

Roll Call 7-0
Motion carried

Motion by Mrs. Lauerma, seconded by Mr. Scully, to resume Regular Meeting Agenda at 7:58 p.m.

Roll Call 7-0
Motion carried

XII. Adjournment

Motion by Mr. Allos, seconded by Mr. Scully, to adjourn meeting at 7:59 p.m.

Roll Call 7-0
Motion carried

Respectfully Submitted:

Ellen Kobylarz
Board Recording Secretary
Board Secretary Pro Tem